

10300 TORRE AVENUE  
CUPERTINO, CA 95014-3255  
TEL (408) 777-3221 FAX (408) 777-3109

ACCOUNT # \_\_\_\_\_

**CITY OF CUPERTINO  
BUSINESS LICENSE APPLICATION**

NEW   
RENEWAL

NAME OF BUSINESS \_\_\_\_\_

LOCATION OF BUSINESS \_\_\_\_\_  
STREET ADDRESS \_\_\_\_\_

PHONE ( ) \_\_\_\_\_  
CITY STATE ZIP

MAILING ADDRESS IF DIFFERENT THAN ABOVE \_\_\_\_\_  
EMAIL \_\_\_\_\_

NATURE OF BUSINESS \_\_\_\_\_ HOURS OF OPERATION \_\_\_\_\_

IF YOU ARE OPERATING AN APARTMENT COMPLEX, PLEASE STATE NUMBER OF UNITS \_\_\_\_\_

SQUARE FOOTAGE OF YOUR BUILDING SPACE IN CUPERTINO \_\_\_\_\_ # OF CUPERTINO EMPLOYEES \_\_\_\_\_

LEGAL STATUS OF BUSINESS \_\_\_\_\_ CORPORATION \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ SOLE PROPRIETOR

START DATE OF BUSINESS IN CUPERTINO (MONTH/DAY/YEAR) \_\_\_\_\_

STATE EMPLOYER ID NO. \_\_\_\_\_ FEDERAL TAX ID NO. \_\_\_\_\_

STATE BOARD OF EQUALIZATION TAX NUMBER \_\_\_\_\_

OWNER/OFFICER NAME \_\_\_\_\_ DRIVER LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

PHONE ( ) \_\_\_\_\_  
STREET ADDRESS CITY/STATE/ZIP

OWNER/OFFICER NAME \_\_\_\_\_ DRIVER LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

PHONE ( ) \_\_\_\_\_  
STREET ADDRESS CITY/STATE/ZIP

OWNER/OFFICER NAME \_\_\_\_\_ DRIVER LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

PHONE ( ) \_\_\_\_\_  
STREET ADDRESS CITY/STATE/ZIP

**\*HOME BUSINESS APPLICANTS PLEASE COMPLETE REVERSE SIDE\***

TO THE BEST OF MY KNOWLEDGE, THE ABOVE INFORMATION IS TRUE AND CORRECT. I AM AWARE THAT ALL INFORMATION PROVIDED IS AVAILABLE TO THE PUBLIC. BUSINESSES WILL COMPLY WITH STATE AND FEDERAL REQUIREMENTS.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

FOR OFFICE USE ONLY

ZONING APPROVAL \_\_\_\_\_ DATE APPROVED \_\_\_\_\_  
DATE PROCESSED \_\_\_\_\_ RECEIPT NUMBER \_\_\_\_\_ AMOUNT \_\_\_\_\_ INITIALS \_\_\_\_\_

**HOME BUSINESS QUESTIONNAIRE**

	<b>YES</b>	<b>NO</b>
Will organized classes be held at your residence?	( )	( )
Will your residence provide short term rental?	( )	( )
Is your business a day care providing for 8 or more Children? Answer this question only if you are in the day care business, otherwise skip this question go to the next question. If you are in the day care business and provide for less than 8 children, you do not need to fill out this form and acquire a Business License in Cupertino.	( )	( )
Will the business provide service to minors? (Anyone under the age of 18 years)	( )	( )
Is your business automobile repair including paint and body work, upholstery, welding, etc.?	( )	( )
Is your business a barber or beauty shop?	( )	( )
Is your business a medical facility or other practitioner facility?	( )	( )
Is your business a veterinary clinic or kennel?	( )	( )
Is your business conducted in the garage?	( )	( )
If yes, will the hours be between 8:00 p.m. and 8:00 a.m.?	( )	( )
Will materials be stored in the garage, which would eliminate car parking?	( )	( )
Will materials be stored outside the residence?	( )	( )
Will the home business utilize front yard or driveway?	( )	( )
Will products be displayed on the exterior of the residence?	( )	( )
Will products be displayed to the general public?	( )	( )
Will the residence be receiving more than one delivery per day?	( )	( )
Will more than one vehicle be used for business purposes?	( )	( )
Will the business vehicle(s) be larger than a passenger auto, pickup truck or similarly sized van?	( )	( )
Will exterior signage be used and will the appearance of the home be modified?	( )	( )
Will more than one additional person, not living on the premises, be employed on the premises? (exclude employment of domestic servants, gardeners, and janitors)	( )	( )

To the best of my knowledge, the answers on this form are true and correct. I have been given a copy of the Home Occupation Ordinance and I agree to comply with all City Codes and Regulations.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



**COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**

CITY HALL  
10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
TELEPHONE: (408) 777-3308 • FAX: (408) 777-3333  
CUPERTINO.ORG

**SHORT-TERM RENTAL  
ACKNOWLEDGEMENT OF REGULATIONS**

Short-term or transient rental activity (30 days or less) in all residential zones is subject to the following restrictions and Municipal Code requirements.

Please initial the statements below.

- \_\_\_\_\_ The property owner or main property leaseholder must be the primary resident at the property and be onsite during the lease period.
- \_\_\_\_\_ The total number of transient **guests must be limited to two (2)** or fewer.
- \_\_\_\_\_ All transient rentals must be an incidental use of the residence.
- \_\_\_\_\_ All building alterations must comply with R1 zoning regulations and building code requirements including occupancy regulations.
- \_\_\_\_\_ The property owner, main property leaseholder, or person otherwise conducting any short-term rentals, must submit a Business License Application and obtain Certification prior to the commencement of any short-term rental leases.

By signing below, you acknowledge a full understanding of the requirements listed above and you agree to comply with all regulations of the Cupertino Municipal Code, including but not limited to, any regulations interpreted as applicable to short-term or transient rental activity on your property.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant Name (Print):** \_\_\_\_\_

**Business Address:** \_\_\_\_\_