PERMISSION TO COPY BUILDING PLANS AFFIDAVIT

COMMUNITY DEVELOPMENT DEPARTMENT • BUILDING DIVISION

10300 TORRE AVENUE • CUPERTINO, CA 95014-3255

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APN	BP #:	DATE
OWNER NAME:	SITE ADDRESS:	
REQUESTOR'S NAME:	PHONE #: FAX #:	

DESCRIPTION OF PLANS REQUESTED

☐ **FULL SET** ☐ **PARTIAL SET**
DESCRIPTION AND NUMBER OF PAGES:

PURPOSE:

I, the undersigned declare as follows:

1. I have requested a copy of the above-described building plans, documents and/or reports.
2. That the copy of the plans shall be used **ONLY** for maintenance, operation, and use of the building.
3. That the drawings are instruments of professional service and are incomplete without the interpretation of the certified, licensed, or registered professional of record.
4. That subdivision (a) of Section 5536.25 of the California Business & Professions Code states that a licensed architect who signs plans, specifications, reports or documents shall not be responsible for damage caused by subsequent changes to, or use of, those plans, specifications, reports or documents where the subsequent changes or uses, including changes and uses made by state of local government agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports or documents, provided that the architectural service rendered by the architect who signed the plans, specifications, reports or documents was not also a proximate cause of the damage.

I have read the above provisions and attest that the above statements are true and agree to abide by the limitations stated therein. **I agree to pay a fee of $82 at the time of affidavit submittal for the service requested.** I am aware that the actual reproduction of any plans, documents and/or reports will be done at an additional cost based on the size and number of the documents to be reproduced.

As the person requesting the copies, I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

_____

Requestor's Name (Print)   Requestor's Signature   Date

TO BE COMPLETED BY THE ARCHITECT/ENGINEER OF RECORD:

The City of Cupertino has received a request for permission to duplicate plans or documents that were originally prepared by your office. Pursuant to Section 19851 of the Health & Safety Code, the Building Department prior to copying plans or documents prepared by a licensed, registered or certified professional, must first attempt to contact the preparer for permission to copy the plans or documents. Failure to respond to this letter within 30 days will be interpreted as consent for the duplication of the plans.

☐ I agree
☐ I do not agree   to give permission for the above-referenced plans and/or documents to be copied.

_____

Licensed Professional (print)   Professional's Signature   Date