



## CITY MANAGER'S OFFICE

CITY HALL  
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April 23, 2020

TO: The Honorable Mayor and Members of the City Council  
FROM: Deborah L. Feng, City Manager  
SUBJECT: Items of Interest

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### City Communications Regarding COVID-19 (Coronavirus)

The City of Cupertino continues to monitor the effects of the coronavirus (COVID-19) as the safety of our residents remains our highest priority. The City continues to provide essential services in accordance with the [Order of the Health Officer of Santa Clara County](#) from March 31, 2020 and the [Governor's Stay at Home Executive Order](#) from March 20, 2020. These essential services include responding to 311 requests and maintaining the City's infrastructure, among others. Many City services are available online or by phone. You can find more information [here](#). For detailed and up-to-date information regarding COVID-19, visit [U.S. Centers for Disease Control and Prevention \(CDC\)](#) and [Santa Clara County Public Health Department](#).

## **Virtual Coffee Talks Event with City Manager and Councilmember**

Grab a cup of homemade coffee or tea and get ready to talk about the issues that matter most to you with City Manager Deb Feng and Councilmember Liang Chao. Residents and business owners/operators are invited to this casual, virtual meeting where they can discuss any topic they want with two of the City's decision makers. The event will take place on Friday, April 24 from 8:30 a.m. to 9:30 a.m. Register in advance for this webinar [here](#) (after registering, you will receive a confirmation email containing information about joining the webinar).

## **Santa Clara County Expands COVID-19 Dashboard**

The County of Santa Clara's Public Health Department has expanded its COVID-19 data dashboard. One new feature includes information of confirmed case numbers by city.

The Public Health Department released the following statement regarding confirmed cases by city: "Community transmission is believed to be widespread throughout the county. Limited testing capacity means that case counts represent only a small portion of cases within each city. Additionally, new information about transmission occurring among individuals who have no symptoms or have yet to develop symptoms reinforce the need for all residents to continue following the shelter in place order, observing strict social distancing (maintaining 6 foot distance from non-family members) and practicing hand and respiratory hygiene (proper handwashing and wearing of face masks when conducting essential activities outside the home)."

View the new dashboard [here](#).

## **Financial Assistance and Food Support Available**

West Valley Community Services is offering financial assistance and food support for households impacted by COVID-19. If you or anyone you know has been affected by schools and/or business closures, loss of jobs or hourly earnings, or are now taking care of dependent older adults amidst the COVID-19 pandemic, contact West Valley Community Services. For more information, referrals, and services, email [recert@wvcommunityservices.org](mailto:recert@wvcommunityservices.org) or call (408) 366-6092. All appointments and consultations will be done by phone or video.

## **More Essential Businesses Reopening/Changing Hours of Operation**

The City of Cupertino continues to update its Open for Business page, which highlights essential businesses still operating in Cupertino. Recent changes include Starbucks (at Cupertino Crossroads) reopening for mobile-only orders, and local bank branches with adjusted hours. For more information, visit [cupertino.org/openforbusiness](http://cupertino.org/openforbusiness).

## Senior Center Publishes First-Ever Digital Exclusive Newsletter

For the first time ever, The 50+ Scene was produced exclusively in an entirely digital format. Adapting the format to accommodate the current Shelter-in-Place order involved the addition of sudoku and crossword puzzles, staff pictures, directions to local resources, conversion of the travel section to virtual alternatives, and a photo scavenger hunt challenge. This edition highlights creative ways to stay busy and have fun while sheltering in place. The intent is to continue keeping seniors active and engaged by producing Shelter-in-Place editions of The 50+ Scene on a biweekly basis until the Senior Center can reopen. Download the newsletter [here](#).



## City Working with Community to Feed Those in Need

The Cupertino Senior Center is working to deliver meals to seniors during this time. Last week, City staff coordinated and executed the staffing, transportation, and delivery of 1,100 meals to Fremont and Homestead high schools. The Fremont Union High School District was in need of meals and the City was able to help meet that need by delivering the 550 meals each prepared by Pineapple Thai and Lazy Dog Restaurant & Bar—both located at Main Street Cupertino—and donated by Sand Hill Properties.

The City's Senior Center has also been working with the Cupertino Chamber of Commerce to provide meals to seniors in need. The Chamber has been coordinating with local restaurants to prepare the meals while the Senior Center has delivered meals and provided outreach to those who can benefit from them. If you, or a senior you know, need help, contact the Cupertino Senior Center at (408) 777-3150 or the Quinlan Community Center at (408) 777-3120.



## Weed Abatement Season is Here

The Santa Clara County Department of Agriculture and Environmental Management and the City of Cupertino are working together to prevent fire hazards posed by vegetative growth and the accumulation of combustible materials.

Property owners are required to keep their property free of fire hazards—such as weeds—throughout the year. However, the Minimum Fire Safety Standards (MFSS) are required to be met each year by the April 30 deadline and then maintained through the fire season. Vegetation must not exceed six inches in height any time after the compliance deadline.

The Weed Abatement Program is entirely funded from fees charged to residents if:

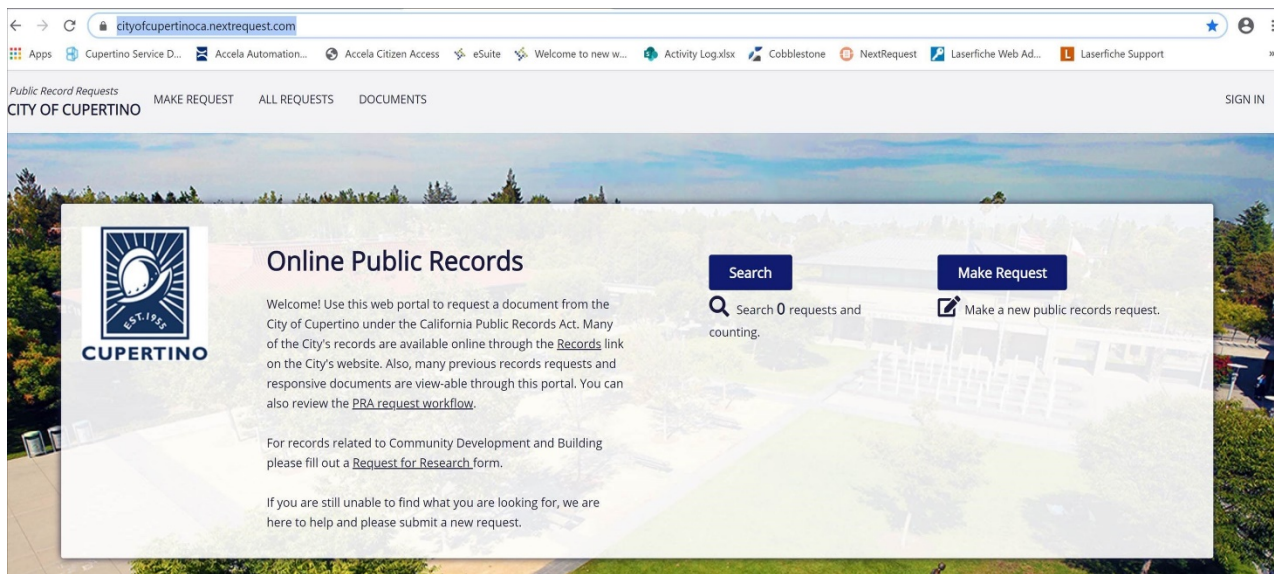
- The County contractor must perform weed abatement work on the property, or
- If the property is not in compliance with MFSS when it is first inspected by the County in the spring.

Properties that fail the initial inspection will be charged an inspection fee, even if the resident completes the weed abatement. Properties that meet and maintain the MFSS will not be charged.

County staff annually inspect parcels at the beginning of the fire season, which is typically in March or April. If the property is not in compliance, the property owner will pay a fee equal to the contractor's charges plus a County administrative fee. All fees will be included in your property tax bill. For more information on the Santa Clara County Weed Abatement Program, click [here](#).

## New Application Allows Easier Freedom of Information Act Requests

The City of Cupertino went live with NextRequest, the online public record request management system that streamlines Freedom of Information Act requests. NextRequest makes it easy for the Cupertino community and members of the public to make these requests by visiting the online portal. This system also helps the City Clerk's Office manage these requests. The online portal helps residents submit a new request as well as find all previous requests and responsive documents online, increasing the odds that requestors find what they're looking for without having to submit a new request. Key features include status tracking, department routing, multiple notifications to the requestor, and analytics for City staff and management to chart efficiencies. This application aligns with the Open Government and Transparency Initiative for the City of Cupertino. Visit [cityofcupertinoca.nextrequest.com](http://cityofcupertinoca.nextrequest.com) for more information.



## Cupertino Awarded for Leadership in Climate Action

The Cupertino Sustainability Division is proud to announce that the City was awarded "Mitigation" and "Adaptation" badges from the Global Covenant of Mayors (GCoM) for leadership in climate action. These badges recognize the City for taking steps to fulfill its commitment as a signatory of the Compact of Mayors (now Global Covenant of Mayors for Climate and Energy).

GCoM is a global alliance committed to city climate leadership, with over 10,000 cities and local governments from six continents representing more than 800 million citizens worldwide. As part of GCoM, cities agree to advance climate action in three key areas: reducing greenhouse gas emissions, identifying and adapting to the risks associated with climate change, and increasing access to clean and affordable energy. As Cupertino implements its Climate Action Plan, GCoM recognizes our progress through a system of badges and shares our progress through a public dashboard.

The City's Sustainability Division plans to update the Climate Action Plan in FY21 to address adaptation to climate risks, which is required to reach the commitments made to GCoM. For

more information, visit [cupertino.org/green](http://cupertino.org/green). Explore all public information by accessing the City's GCoM Dashboard [here](#).

### Mitigation Badge

Awarded as soon as one of the steps (i.e. Inventory, Target, or Plan) is accomplished



#### Inventory

GHG baseline emissions inventory submitted and validated (including all mandatory criteria)

#### Target

GHG emissions reduction/low emissions development target set and validated

#### Plan

Separate or integrated climate action plan covering climate change mitigation submitted and validated

### Adaptation Badge

Awarded as soon as one of the steps (i.e. Assessment, Goal, or Plan) is accomplished



#### Assessment

Climate risk & vulnerability assessment submitted and validated

#### Goal

Climate change adaptation goal(s) set and validated

#### Plan

Separate or integrated climate action plan covering climate change adaptation submitted and validated

### Compliance Badge



The 'Compliance' badge is awarded to cities that have accomplished all steps under all three pillars: mitigation, adaptation, and access to energy\*. They will keep the badge as long as they keep submitting progress monitoring reports within the required timeframe, validated for meeting GCoM requirements.

\*Please note: GCoM has not yet formalized the energy access pillar. Until its requirements have been adopted, full badge compliance is already achieved once all requirements under the mitigation and the adaptation pillars have been fulfilled.

Badges that are colored in have been awarded, those that are gray have not been awarded or completed yet.

## Transportation Division Competes for Grant Funding

The Public Works Department has submitted applications for over \$12 million in grant funding to VTA under their Measure B Bicycle and Pedestrian Capital Projects Competitive Grant Program. In 2016, Santa Clara County voters approved Measure B, a 30-year half-cent countywide sales tax to enhance transit, highways, expressways, and active transportation (bicycles, pedestrians, and complete streets). The measure is expected to generate \$6.3 billion in 2017 over the next 30 years—\$250 million of which is expected to be available for the Bicycle and Pedestrian Program.

On December 9, 2019, VTA issued a call-for-projects for the Bicycle and Pedestrian Capital Projects Competitive Grant Program FY2020-FY2030 funding cycle, which will make approximately \$80 million available for bicycle and pedestrian-related projects that connect to schools, transit, and employment centers; fill gaps in the existing bike and pedestrian network; safely cross barriers to mobility; and make walking or biking a safer and more convenient means of transportation for all county residents and visitors. Transportation Division staff heeded this call and submitted a variety of applications. The program is highly competitive; as a result, there is competition for available funding with applications submitted by other public agencies within Santa Clara County. VTA's original timeline has project grant application review and scoring occurring in April, with VTA Board approval of the successful project list occurring in June, though this may be delayed due to the current Shelter-in-Place order. Successful projects will be eligible to receive funds upon VTA Board and local agency approvals.

## City Hall Contact Information

The City continues to provide essential services by phone or online. Find more information [here](#).

Department	Phone Number	Email Address	Hours
Reception Desk	(408) 777-3200	PIO@Cupertino.org	M-Th 7:30 am-5:30 pm F 7:30 am-4:30 pm
City Manager's Office	(408) 777-3212	Manager@Cupertino.org	M-Th 7:30 am-5:30 pm F 7:30 am-4:30 pm
City Clerk's Office	(408) 777-3223	CityClerk@Cupertino.org	M-Th 7:30 am-5:30 pm F 7:30 am-4:30 pm
Building Division	(408) 777-3228	Building@Cupertino.org	M-F 7:30 am-4:00 pm
Planning Division	(408) 777-3308	Planning@Cupertino.org	M-F 7:30 am-4:00 pm
Public Works	(408) 777-3354	Engineering@Cupertino.org	M-Th 7:30 am-5:30 pm F 7:30 am-4:30 pm
Finance Division	(408) 777-3220	FinList@Cupertino.org	M-Th 8:00 am-5:00 pm F 8:00 am-4:00 pm
Quinlan Community Center	(408) 777-3120	Recreation@Cupertino.org	Returning calls within 24 hours
Senior Center	(408) 777-3150	SeniorCntr@Cupertino.org	Returning calls within 24 hours
County Sheriff's Office Non-Emergency	(408) 299-2311	Sheriff@Cupertino.org	M-F 8:00 am-5:00 pm

\*Please note some lines may be unattended from 12:00 p.m. to 1:00 p.m.

## Upcoming Agenda Items

Attached is the City Council agenda forecast through May 19, 2020.

## Law Enforcement

Attached are the Sheriff's weekly reports for April 6 – April 19.



CUPERTINO

# CITY OF CUPERTINO

## Upcoming Draft Agenda Items

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### City Council

**Tuesday, April 28, 2020**

#### **Ordinances and Action Items**

20-7309                    Subject: Emergency Assistance Funds for Tenants at Risk of Eviction due to Impacts of the Novel Coronavirus (COVID-19) (postponed from April 7)

**Tuesday, May 5, 2020**

#### **Study Session**

20-7092                    Subject: Study session on small cell permitting and ordinances adopted in other cities.

#### **Consent Calendar**

20-7103                    Subject: 3-Month Extension of Janitorial Agreement due to Shelter in Place

20-7285                    Subject: Accept offer of dedication and waiver of future reimbursement related to the McClellan Road Separated Bikeway project Phase 2

19-6434                    Subject: Approve the April 21 City Council minutes

20-6908                    Subject: Public Works Week Proclamation

20-7342                    Subject: Approve the April 22 City Council minutes

20-7343                    Subject: Set a voluntary limit at \$30,000 for campaign expenditures for the November 3, 2020 City Council election.

#### **Public Hearings**

20-6819                    Subject: Fiscal Year (FY) 2020-21 Community Development Block Grant (CDBG) Program, Below Market Rate (BMR), Affordable Housing Fund (AHF), and General Fund Human Service Grants (HSG) Program funding allocations

19-6340                    Subject: Municipal Code Amendments to Title 1, including but not limited to, Chapter 1.04 (General Provisions), Chapter 1.08 (Right of Entry for Inspection), Chapter 1.09 (Nuisance Abatement), 1.10 (Administrative Citations, Fines, and Penalties), and Chapter 1.12 (General Penalty), for language clarifications, process efficiency, compliance with State Law, and internal consistency pursuant to the FY 2019-2020 Work Program project item titled "Penalties for Violations of Conditions of Approval and Code Enforcement Best Practices." (Application No. MCA-2020-001; Applicant: City of Cupertino; Location: City-wide)



**Ordinances and Action Items**

- 20-7307            Subject: Allocation of \$229,017 of Cupertino's future Community Development Block Grant funds made available through the Federal stimulus Coronavirus Aid, Relief, and Economic Security (CARES) Act.
- 20-7315            Subject: First reading of an Ordinance to extend permit deadlines

**Reports by Council and Staff (10 Minutes)**

- 19-6410            Subject: Report on Committee assignments
- 20-7289            Subject: City Manager update on COVID-19 response efforts

**Tuesday, May 19, 2020**

**Study Session**

- 20-7311            Subject: Budget Study Session
- 20-7313            Subject: Plan Bay Area Study Session

**Consent Calendar**

- 20-7328            Subject: Approve the April 28 City Council minutes
- 20-7241            Subject: 1-year Extension of Crossing Guard Agreement due to Shelter in Place
- 20-7304            Subject: Declare properties as having potential fire hazards from brush for the Cupertino Brush Abatement Program (Wildland-Urban Interface Fire Area), and set hearing date on June 16, 2020 to declare a public nuisance and for objections to proposed removal.
- 19-6435            Subject: Approve the May 5 City Council minutes

**Second Reading of Ordinances**

- 20-7325            Subject: Second reading of an Ordinance to extend permit deadlines

**Ordinances and Action Items**

- 20-6808            Subject: Below Market Rate (BMR) Residential Housing Mitigation and Commercial Linkage Fees for the Cupertino BMR Housing Program. Application No(s): CP-2019-01; Applicant(s): City of Cupertino; Location: Citywide
- 20-7011            Subject: Regnart Creek Trail Project Status Update and Adopt a Resolution Adopting the Mitigated Negative Declaration; Authorization of Joint Use Agreement with Valley Water.
- 20-7104            Subject: Ordinance to establish "Complete Street" (previously Bicycle Pedestrian Commission)
- 20-7106            Subject: Rescind Resolution No. 20-014 designating the City Manager as the city employee/officer to attend City Council closed sessions and keep minutes.

**Reports by Council and Staff (10 Minutes)**

- 20-7290            Subject: City Manager update on COVID-19 response efforts

Thursday, April 23, 2020

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20-6907

Subject: Annual Pavement Report

19-6411

Subject: Report on Committee assignments



**Santa Clara County Office of the Sheriff**  
**Weekly Activity Summary**  
**4/6/2020 – 4/12/2020**  
**CUPERTINO**



**PATROL ACTIVITY SUMMARY**

DATE	BEAT	ACTIVITY	COMMENTS
4/6	C7	Identity Theft, Theft by Credit Card	On 3/16, the victim received information indicating unknown suspect(s) used the victim's personal information to open a credit card account and made fraudulent purchases using the account for a total loss of about \$335. The victim lives in Cupertino.
4/6	C7	Forgery	Between 3/27 and 4/1, unknown suspect(s) forged three checks using the victim's bank account information, then deposited the checks and withdrew money for a total loss of about \$7,140. The victim lives in Cupertino.
4/6	C8	DUI, Open Container ARREST	At 10:19 PM, deputies stopped a motorist at S. De Anza Boulevard and Bollinger Road for a traffic violation. An investigation revealed the suspect driver was driving under the influence of alcohol and drugs and had an open container of Marijuana in the vehicle. The suspect was arrested and booked into Main Jail.
4/7	C7	Annoying/Harassing Phone Calls	Between 8:00 PM on 4/6 and 7:48 AM on 4/7, the suspect sent the victim multiple e-mails and text messages, even after the victim told the suspect to stop. The victim lives in Cupertino. The suspect is known and at large.
4/7	C9	Identity Theft	On 4/7, the victim received information indicating unknown suspect(s) used the victim's personal information to obtain a credit account and then used the account to make fraudulent purchases totaling approximately \$3,099. The victim lives in Cupertino.
4/8	C7	Arson	Between 10:00 AM on 4/3 and 10:00 AM on 4/8, unknown suspect(s) entered the campus of Kennedy Middle School on Bubb Road by jumping over a gate and burned a wall in front of the main office. The total amount of damage was about \$250.
4/10	C3	Commercial Burglary	Between 5:45 AM and 5:53 AM, unknown suspect(s) entered the Food Mart at the Shell gas station on Stevens Creek Boulevard by prying the front door open and took a cash drawer for a total loss of about \$90.
4/10	C6	Non-Injury Hit and Run Collision	Occurred at 2:18 PM at Santa Lucia and Merriman Roads.
4/11	C5	Stolen Vehicle	Between 11:00 PM on 4/6 and 6:02 PM on 4/11, unknown suspect(s) stole a vehicle in the parking garage at the Ariosio Apartments on Pruneridge Avenue. The vehicle had an unknown value.
4/11	C7	Identity Theft	On 4/11, the victim received information indicating unknown suspect(s) used the victim's personal information to access and withdraw money from the victim's mobile payment account for a total loss of about \$484. The victim lives in Cupertino.
4/11	C7	Vehicle Burglary	Between 1:00 PM and 4:02 PM, unknown suspect(s) broke through a window of a vehicle parked at Prospect Road and Parker Ranch Court and took a backpack containing recreational equipment for a total loss of about \$400.
4/11	C3	Non-Injury Collision	Occurred at 2:50 PM at Mary Avenue and Millard Lane.

**PATROL ACTIVITY SUMMARY**

<b>DATE</b>	<b>BEAT</b>	<b>ACTIVITY</b>	<b>COMMENTS</b>
4/11	C8	Robbery	Between 4:15 PM and 4:49 PM, unknown suspects approached the victim, who was out for a walk in the 20000 block of Rodrigues Avenue, and stole jewelry from the victim's person for a total loss of about \$2,500.
4/12	C9	Possession of Drug Paraphernalia ARREST	At 1:08 AM, deputies made contact with a bicyclist in the area of Johnson and Loree Avenues. An investigation revealed the suspect bicyclist was in possession of drug paraphernalia. The suspect was cited and released.
4/12	C9	Non-Injury Collision	Occurred at 2:16 PM at N. Blaney Avenue and Stevens Creek Boulevard.



**Santa Clara County Office of the Sheriff**  
**Weekly Activity Summary**  
**4/13/2020 – 4/19/2020**  
**CUPERTINO**



**PATROL ACTIVITY SUMMARY**

DATE	BEAT	ACTIVITY	COMMENTS
4/13	C3	Commercial Burglary	Between 5:00 PM on 3/15 and 2:43 PM on 4/13, unknown suspect(s) entered Homestead Bowl on Homestead Road by prying a door open and took tools for a total loss of about \$15,000.
4/13	C7	Vandalism	Between 5:00 PM on 4/10 and 10:00 AM on 4/11, unknown suspect(s) punctured a tire of a vehicle parked in the driveway of a residence in the 21000 block of Hermosa Avenue. The total amount of damage was about \$233.
4/13	C2	Check Forgery	On 4/13, the victim discovered unknown suspect(s) took the victim's bank check mailed out of the US Post Office on Stevens Creek Boulevard using unknown means, then altered, forged and cashed the check for a total loss of about \$650. The victim lives in Cupertino.
4/13	C5	Non-Injury Collision	Occurred at 7:16 AM at Apple Park Way and N. Wolfe Road.
4/13	C8	Open Container, Suspended DL, Expired Registration ARREST	At 7:40 PM, deputies stopped a motorist at Stevens Creek and De Anza Boulevards for a traffic violation. An investigation revealed the suspect driver was in possession of an open container of Marijuana and was driving with a suspended driver's license in a vehicle with expired registration.
4/14	C9	Residential Burglary	Between 3/14 and 4/14, unknown suspect(s) entered a residence in the 10000 block of Calvert Drive through an unlocked sliding glass door and took cash and jewelry for a total loss of about \$65,334.
4/15	C9	Petty Theft	Between 10:30 PM on 4/14 and 11:00 AM on 4/15, unknown suspect(s) took a game console from a room the victim rented at a residence in the 10000 block of Johnson Avenue for a total loss of about \$350.
4/15	C9	Petty Theft	At 1:01 PM, unknown suspects took a purse from the open trunk of a vehicle parked near Galpao Gaucho Brazilian Steakhouse in The Marketplace shopping center on Stevens Creek Boulevard for a total loss of about \$900.
4/15	C3	Commercial Burglary, Possession of Burglary Tools and Controlled Substances for Sales, Communicable Disease Prevention and Control Violation ARREST	At 3:36 PM, the suspect entered Target in the Bottegas Cupertino shopping center on Stevens Creek Boulevard, used a magnet key to defeat locked display cases and took about \$1,040 worth of video games without paying. Deputies conducted an investigation, determined the identity of and located the suspect in possession of stolen video games and controlled substances for sales. The suspect, who was also in violation of the shelter-in-place order, was arrested and booked into Main Jail.
4/16	C5	Possession of a Controlled Substance ARREST	At 12:36 AM, deputies stopped a pedestrian at N. Wolfe and Homestead Roads for a traffic violation. An investigation revealed the suspect pedestrian was in possession of Methamphetamine. The suspect was cited and released.

**PATROL ACTIVITY SUMMARY**

<b>DATE</b>	<b>BEAT</b>	<b>ACTIVITY</b>	<b>COMMENTS</b>
4/16	C9	DUI, Resisting Arrest ARREST	At 11:37 PM, deputies stopped a motorist in the area of Bollinger Road and Blaney Avenue for traffic violations. An investigation revealed the suspect driver was driving under the influence of alcohol and drugs. The suspect resisted, but was ultimately arrested and booked into Main Jail.
4/17	C6	Identity Theft	Between 3/31 and 4/17, unknown suspect(s) used the victim's personal information to open credit card accounts and obtained a cellular phone for an unknown total loss. The victim lives in Cupertino.
4/17	C9	Commercial Burglary	Between 8:00 PM on 4/15 and 8:00 AM on 4/17, unknown suspect(s) entered the West Valley Presbyterian Church on Bollinger Road by prying a door open and took a computer monitor and soundboard for a total loss of about \$2,500.
4/17	C7	Petty Theft	Between 7:30 PM on 4/16 and 8:00 AM on 4/17, unknown suspect(s) entered an unlocked vehicle parked in the 1100 block of Scotland Drive and took a gift card and sunglasses for a total loss of about \$500.
4/17	C4	Possession of Alprazolam without Prescription and Marijuana for Sales, Communicable Disease Prevention and Control Violation ARREST	At 2:04 AM, deputies made contact with the occupants of a suspicious vehicle at Portal Park on N. Portal Avenue. An investigation revealed the vehicle's two suspect occupants were smoking Marijuana and in possession of Marijuana for sales and Alprazolam, or Xanax, without a prescription. The suspects, who were also in violation of the shelter-in-place order, were cited and released.
4/17	C9	Grand Theft	Between 2:15 PM and 3:00 PM, unknown suspect(s) took a purse left on a bench in the front yard of a residence in the 10000 block of Stern Avenue for a total loss of about \$1,480.
4/17	C2	Assault and Battery ARREST	At 5:13 PM, deputies responded to a disturbance call in the 10000 block of Stokes Avenue. An investigation revealed the suspect threw dog feces at the victim. The suspect was cited and released.
4/19	C4	Non-Injury Collision	Occurred at 4:25 PM at N. De Anza Boulevard and Interstate 280.