

Examples: Neighborhood Contact Sheets

Option A:
Map

STREET			
4005	3906	4018	
4011	WAY	4024	
4017		4032	
4023		4038	
4029		4044	
4035		4054	
4041		4060	
4047		4104	
4103		4110	
4109		4116	
DRIVE			

3906 STREET: declined

4005 WAY: Toni and Tony Atkins 555-777-0000, tonia@email.com, tonya@email.com

4011 WAY: Benjamin and Charles Allen & 3 kids 555-777-0000, bena@email.com

4017 WAY BLOCK LEADER Bob and Bobbi Archuleta & dog 555-777-0000 (have a generator)
bobnbobbi@email

4023 WAY: currently unoccupied

4029 WAY: Patricia Bates 555-777-0000, patb@email (CPR certified)

4035 WAY: declined

4041 WAY: Josh Becker 555-777-0000 jb@email (prefer WhatsApp)

4047 WAY: Andreas Borgeas, 3 kids & cat 555-777-0000 abor@email

4103 WAY: Steven and Stephan Bradford 555-777-0000 stevenb@email

4109 WAY: Anna and Anne Caballero 555-777-0000 anna@email

4018 WAY: Dave Cotese 555-777-0000 cotese@email

4024 WAY: Brian Dahle 555-777-0000 dahle@email

4032 WAY: Bill Dodd 555-777-0000 bdodd@email (text only, Deaf)

4038 WAY: Maria Elena Dura0 555-777-0000 duraro@email

4044 WAY: Susan Talamantes Eggman 555-777-0000 susan@email

4054 WAY: Steven Glazer 555-777-0000 glazer@email

4060 WAY: Lena Gonzalez 555-777-0000 lgonzalez@email

4104 WAY: Shannon Grove 555-777-0000 grove@email

4110 WAY: BLOCK LEADER Robert Hertzberg 555-777-0000 hertzberg@email

4116 WAY: Ben Hueso 555-777-0000 hueso@email

For more information or help, contact Marta Drown MartaD@cupertino.org, (408)777-3408 or the Office of Emergency Management oes@cupertino.org

Option B: Table

101 Street	Melissa Hurtado	2 residents, dog	555-777-0000	hurtado@email
102 Street	Jones	1 resident	555-777-0000	jones@email
103 Street	Kamlager (CPR + First Aid certified)	3 residents	555-777-0000	kamlager@email
104 Street	John Laird – Block Leader	2 residents	555-777-0000	laird@email
105 Street	Leyva (oxygen tank)	1 resident	555-777-0000	leyva@email
106 Street	Limon + McGuire + Melendez	5 residents, 2 cats	555-777-0000	limon@email, mcguire@email, melendez@email
110 Street	Dave Min	2 residents	555-777-0000	min@email
108 Drive	Josh and Josh Newman	3 residents	555-777-0000	newman@email

Option C: Apartments

Building 1010

A	Nielsen + Ochoa Bogh	555-777-0000 + 555-777-0000	nielsen@email, ob@email
B	Pan + Portantino	555-777-0000 + 555-777-0000 Text preferred for both	pan@email, porta@email
C	Roth + Rubio	555-777-0000 + 555-777-0000	roth@email, rubio@email
D	Skinner + Stern (no car, have generator)	555-777-0000 + 555-777-0000	skinner@email, stern@email

Building 1014

A	Umberg	555-777-0000	umberg@email
B	Wieckowski- Block Leader	555-777-0000	wieckowski@email
C	Wiener	555-777-0000	wiener@email
D	Wilk	555-777-0000	wilk@email email preferred

- You do not need to create a map of the neighborhood – the goal is having something everyone can use, not a perfect rendering of the area
- Try to have at least one way to contact as many households as possible
- If a neighbor is willing to share a resource or expertise with the Block, ask if you can include it on the contact sheet
- Some neighbors may have access and functional needs that may impact communication or evacuation. If they are comfortable sharing this information with you as Block Leader but not the rest of the Block, note the need on your copy only

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- Update the contact sheet as neighbors move in and out
- If someone does not want to be included on the sheet, thank them, and move on
- Share this contact sheet with your neighbors in whatever format works best
- Keep this information safe and secure, do not share this data without permission

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